

PROCEEDINGS OF THE AIRPORT DISTRICT, PARISH OF BEAUREGARD, STATE OF LOUISIANA, TAKEN AT REGULAR MEETING NOVEMBER 1, 2007.

The Beauregard Parish Airport District met in Regular Session on Thursday, November 1, 2007 at 5:00 P.m. The following board members were present: Hollis Ray O'Neal, Chairman; Elton Pickering, Secretary/Treasurer; Karl St. Romain, R.M. Simmons and Hugh DuBose. Absent were: Wayne Hall and Eugene Loftin. Also present were: John B. Jones, III, Airport Manager, Glenn Callahan, Jody Campbell and Wade Miller, Miller Construction.

Mr. O'Neal opened the meeting by asking Mr. St. Romain to give the invocation. Mr. O'Neal then welcomed all those present to the November 2007 Airport Board Meeting.

Mr. O'Neal then asked if there were any amendments to the agenda. Mr. Jones, Airport Manager, replied that he had none. There were no other amendment requests.

Mr. O'Neal then asked if there were any corrections or additions to the minutes of the October 11, 2007 meeting. There were none. A motion was made by Mr. Pickering to approve the minutes as written and mailed. Mr. St. Romain offered the second and the motion was unanimously approved.

The first item of new business was to consider the 2007 Budget Amendment and the proposed 2008 Budget. Mr. Jones told the board that state statutes require a budget amendment if any line item in the budget had a 5% or more variation from the original adopted budget. Mr. Jones said that even though the bottom line of the adopted 2007 budget showed less than a 5% variation, there were individual line items that were in excess. He told the board that the budget amendment would bring the original budget and the actual revenues/expenditures in line. Furthermore, the balance left from 2007 would provide the carry over amount to start 2008. Mr. Jones then reviewed some of the variations found in the amended budget and answered questions from the board members. Mr. Pickering then made a motion to approved the Amended 2007 Budget. Mr. DuBose seconded the motion which was unanimously approved.

Mr. Jones then addressed the recommended 2008 Budget. He explained that the budget had been prepared using historical figures from past years plus any anticipated deviations or departures from the norms. He pointed out that many things can and will occur to change the adopted budget. Among those things are federal/state grants awarded the airport which impact both revenues and expenditures. Another big variable would be changes in the price of fuel. Fuel price changes alone could easily require an amendment to the budget. Mr. Jones also informed the board that there had been one full time employee retirement and that there had been two part time employees hired. Depending on performance, one or both of the new part time employees might be recommended for full time status. Such changes effect not only salary expenses but the cost of fringe benefits. He said the budget provided a 4% salary increase. After a brief discussion a motion was made by Mr. Pickering and seconded by Mr. Simmons to approve the 2008 budget as recommended. The motion was unanimously approved.

The next item was a briefing by Mr. O'Neal and Mr. Callahan on the Fly In scheduled for

Saturday November 10, 2007. Mr. O'Neal reviewed the plans and activities scheduled for the day. Mr. Callahan also briefed the board on the plans and the organization of activities. Mr. O'Neal recognized Mr. Jody Campbell. Mr. Campbell was organizing a Veterans Day event on November 3, and was invited to also participate in the Fly In. Mr. Campbell informed the board of the plans for the East Beauregard event and his willingness to assist in the Fly In activities. There was a short discussion. No additional action was requested or taken by the board.

The next item were to open the bids for a stand-by generator as advertised in the official journal. Mr. O'Neal asked Mr. Jones if any bids had been recieved. Mr. Jones said that there were two bids which he proceeded to open. The bids were as follows:

Miller Contractors LLC, Dry Creek, La	\$46,500
Kaough & Jones Electric Co., Lake Charles, LA	\$55,895

There was a lengthy discussion comparing the bids to both tht state bid and the total cost to buy and install the unit for the runway lights. A motion was then made by Mr. St. Romain to accept the low bid submitted by Miller Contractors LLC. Mr. DuBose offered the second and the motion was unanimously adopted. It was understood that there would be an approximate 10 week lead time on the generator.

The last item of business was a report on the project to complete Taxiway A -- Phase II. Mr. O'Neal asked Mr. Jones to update the board on the project. Mr. Jones said that he had discussed the project with Mr. Lancon, Engineer. Prior to re-submitting the application from last year or submitting an entirely new application Mr. Lancon was to check and see how the estimated project cost at this time compared with the cost last year. Mr. Jones was checking with the FAA to determine if a new application was needed or if an update of the previous application would suffice. Mr. Jones recommended that the board go ahead and give approval to an Application Resolution No. 05-07 and to authorize the Chairman, Mr. O'Neal to sign any and all documents pertaining to the project "Completion of Taxiway A -- Phase II". There was a brief discussion. A motion was then made by Mr. Simmons to approve the application and authorization of the Board Chairman. Mr. Pickering seconded the motion which was unanimously approved.

There being no further business, a motion was made by Mr. DuBose to adjourn. The motion, seconded by Mr. St. Romain, was unanimously approved.

Hollis Ray O'Neal, Chairman

Elton Pickering, Secretary/Treasurer